

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: September 17, 2020

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Todd McGirr, Commissioner, Group I
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Willie G. Terrell, Commissioner, Group III
Eugene Wright, Vice Chair Commissioner, Group V At Large

Advisors Present: Jonathan Holloway Legal Council
Brian Howe Chief
Dennis McMaster Deputy Chief

Advisors Absent: Annette Rayburn, Administrator

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner McGirr motioned to approve the agenda Commissioner Wright seconded the motion. Vote 4/0.

Approval of Minutes of August 20, 2020: Motion to approve the minutes as written Commissioner Wright, 2nd Commissioner Terrell. Vote 4/0.

New Business: None

Old Business:

a. Contract Update – Chairman Shaw told the board that there has been no update. Attorney Holloway said that Lockheed Martin wants us to sign a purchase order through the end of the year. Commissioner Wright made a motion to allow Chairman Shaw to sign a purchase order through the end of the year. 2nd Commissioner McGirr. Vote 4/0.

b. Budget - Deputy Chief McMaster reviewed the budgets that he presented last month with a change to the ARFF Budget which he found was incorrect. The income line went up \$ 25,000.00. He changed the salaries and wages up the amount by \$10,000.00 and the rest went into Rentals and leases. He then went over the 911 budget he said that it went down a little from last year was that due to interest which has gone down a little. He said that he upped the salaries and wages a little and the tax line, any other changes went to Future Capital Outlay. Motion to approve the budget Commissioner McGirr, 2nd Commissioner Wright. Vote 4/0.

Commissioner Bowers arrived @ 5:18 pm.

Public Input - None

Advisory Reports:

Attorney Report- Attorney Holloway said that final judgement is near and we are waiting on signatures.

Chief's Report –Chief Howe briefed the report as follows- personnel which now lists 1 management, 14 paid firefighters, 1 part-time firefighter, 6 relief firefighters, no certified volunteers and 2 support personnel, there were 218 calls for the month August 2020. Chief Howe went over the vehicle repairs for the month. Then he informed the board that CRV-82 did not sell on Gov Deals and Dorcas purchased it for \$3,000.00 as agreed. Motion to accept the Chiefs report Commissioner McGirr. 2nd Commissioner Wright. Vote 5/0.

Secretary/Treasurer's Report- Commissioner Bowers said if you look at the combined budget there are no budget items that are materially over budget. Motion to approve the Treasurers report Commissioner McGirr, 2nd Commissioner Wright. Vote 5/0.

Commissioner Comments: None

Set Agenda for next meeting October 15, 2020

The Meeting was adjourned at 5:35 pm.

Craig Shaw
Chairman