

**To:** General Membership

**From:** Secretary

**Subject:** Minutes of the North Okaloosa Fire District Board of Fire Commissioners  
Monthly Meeting.

**Date:** October 15, 2020

**Members Present:** Craig Shaw, Chairman, Commissioner Group IV  
Todd McGirr, Commissioner, Group I  
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II  
Eugene Wright, Vice Chair Commissioner, Group V At Large

**Members Absent:** Willie G. Terrell, Commissioner, Group III

**Advisors Present:** Jonathan Holloway Legal Council  
Dennis McMaster Deputy Chief  
Annette Rayburn, Administrator

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

**Prayer and Pledge of Allegiance:** The Pledge of Allegiance and Prayer were given.

**Approval of Agenda:** Commissioner Wright motioned to approve the agenda with additions Commissioner McGirr seconded the motion. Vote 4/0.

**Approval of Minutes of September 17, 2020:** Motion to approve the minutes as written Commissioner Wright, 2<sup>nd</sup> Commissioner McGirr. Vote 4/0.

**New Business:**

**a. Hydrant ISO discussion** – Commissioner Wright said that he spoke with someone about hydrants on Bill Lundy road and how they do not go all the way down and he was curious about this. Deputy Chief McMasters said that he had spoken with Auburn Water and they are trying to upgrade the lines in certain areas, and Bill Lundy was further down the list. Commissioner Wright said that there are houses up there that are getting the ISO rating of 10. Commissioner Wright said that there is another area Genevieve Way that is rated a 10. Deputy Chief McMaster said that they are over 5 miles from the closest station yet there are hydrants in the area.

**b. Bank Accounts** – Chairman Shaw made a motion that we get rid of the ARFF checking and Savings accounts and use only the operating and money market accounts that we had previously. 2<sup>nd</sup> Commissioner McGirr. Vote 4/0.

**Old Business:**

**a. Contract Update** – Chairman Shaw told the board that there has been no update.

## **Public Input - None**

### **Advisory Reports:**

#### **Attorney Report-**

**Chief's Report** –Deputy Chief McMaster briefed the report as follows- personnel which now lists 1 management, 14 paid firefighters, 2 part-time firefighter, 4 relief firefighters, no certified volunteers and 2 support personnel, there were 235 calls for the month September 2020. Deputy Chief McMaster let the board know that the Ultra High-Pressure System for Rescue 82 should be delivered tomorrow. He also informed the board that bay door number 3 had released itself and came down on Command 82. It is currently at Precision Auto Body. Also, the company that installed the lights has disconnected the lights and will re-install them when the body work is done. The company that had previously replaced the motor on bay 2 will be coming out to inspect all the doors and do the repair. They have a maintenance program that he will be looking at getting. He is also looking at getting the other stations doors checked. Commissioner Bowers asked if we ever looked at raising our deductible? Commissioner Wright said that we have discussed that previously and it was not going to change the overall package much. Deputy Chief McMaster said that he has found someone to take the semi-trailer out of station 81. Deputy Chief McMaster said that they have been working on cleaning out the bays. Motion to accept the Chiefs report Commissioner McGirr. 2<sup>nd</sup> Commissioner Wright. Vote 4/0.

**Secretary/Treasurer's Report-** Commissioner Bowers said if you look at the colored graphs it shows our bank accounts and it will be about another month before money starts coming in. If you look at the combined budget and it shows where we are at. The Chief has done a good job at keeping the payroll in line. There is nothing that is out of line on the budget. Motion to approve the Treasurers report Commissioner McGirr, 2<sup>nd</sup> Commissioner Wright. Vote 4/0.

**Commissioner Comments:** Chairman Shaw said that he has been spending a lot of time with Deputy Chief McMaster and speaking with him about purchasing a new pumper truck that takes about 10 months to be delivered. Chairman Shaw would like him to start specking a truck so we can have some hard numbers on what the cost will be. Commissioner Bowers asked is that a new truck? Chairman Shaw said yes and with a 5-year plan of getting a new truck now and another in 5 years. Chairman Shaw said that he is working with Alan Bell and would like us to re-evaluate the values our stations. Chairman Shaw said that we are working on getting rid of the clutter and selling off what we can. Commissioner Bowers asked why are we not leasing? Deputy Chief McMaster said that if you purchase you do not pay the interest like you would if you lease to own. Chairman Shaw told Deputy Chief McMaster to bring back some figures. Chairman Shaw said that he would like to promote Deputy Chief McMaster to the Chief Position, he has shown that he knows what is needed to run this department. Please meet with the Deputy Chief and get any questions answered.

Commissioner McGirr said that he would like to set a date for the Christmas Party. The Commissioners agreed on the 11<sup>th</sup> of December.

### **Set Agenda for next meeting November 19, 2020**

The Meeting was adjourned at 5:45 pm.

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Craig Shaw  
Chairman