

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: December 17, 2020

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Todd McGirr, Commissioner, Group I
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Willie G. Terrell, Commissioner, Group III

Advisors Present: Jonathan Holloway Legal Council
Dennis McMaster Chief
Annette Rayburn, Administrator

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner McGirr motioned to approve the agenda Commissioner Bowers seconded the motion. Vote 5/0.

Approval of Minutes of November 19, 2020: Motion to approve the minutes as written Commissioner McGirr, 2nd Commissioner Bowers. Vote 5/0.

New Business:

a. Election of Board Positions: Motion by Commissioner Terrell for Craig Shaw to remain as Chairman, 2nd Commissioner McGirr, Vote 5/0. Motion by Commissioner Bowers for Todd McGirr as Vice Chairman 2nd Commissioner Lancaster, Vote 5/0. Motion by Commissioner McGirr for Dan Bowers Jr. for Secretary/Treasurer, 2nd Commissioner Lancaster, Vote 5/0.

Chairman – Craig Shaw

Vice Chairman – Todd McGirr

Secretary/Treasurer – Dan Bowers Jr.

Old Business:

a. Contract Update – Chairman Shaw told the board that phone calls have been received and meetings have taken place with him the Chief and Attorney Holloway. The government has said that they are still interested but for the time being we will need to go month to month. It seems that the government is still trying to find a way to for Vertex to pay their part. Another thing that has been discussed is that the

government wants us for exclusively for themselves. Which means that we would have to hire a separate crew to cover Vertex.

Chairman Shaw said that brings him to the next subject that we will be bringing in another big truck for ARFF. This will be added to the contract. Attorney Holloway said that the negotiations between the two companies will continue to be going on.

Going forward right now we will be going on a month-to-month basis.

Motion to give Chairman Shaw the authorization to respond to the government RFP by Commissioner Bowers, 2nd Commissioner McGirr. Vote 5/0.

New Business: None

Public Input –

Advisory Reports:

Attorney Report- Attorney Holloway said that the final steps are being taken on the Kendrick case such as him picking up his belongings. There is still one thing that his attorney is working on to complete the process. At that time the check will be cut.

Chief's Report –Chief McMaster briefed the report as follows- personnel which now lists 1 management, 14 paid firefighters, 2 part-time firefighter, 4 relief firefighters, no certified volunteers and 2 support personnel, there were 204 calls for the month November 2020.

Chief McMaster said that our annual pump tests on the vehicles has been done, 3 past the test and one needs a new valve.

Chief McMaster said that station 84 needs some repair work there is wood rot. He is looking for someone to do this work. Chief McMaster said that at Station 81 the brown bldg. there is a water leak. We are looking at getting that repaired ourselves.

Training has been completed on the Ultra High-pressure system.

The Skid unit has been listed on Gov-Deals.

Attack 85 has been returned to the Division of Forestry.

Chief McMaster said that Policy 4.1 is updating policy changes we have already voted on. The changes are highlighted on your copy. The only change that was not voted on was to the relief positions. This is to show that if a relief Firefighter will be paid overtime when they reach 106 hours. Motion to accept Policy 4.1

Commissioner Bowers, 2nd Commissioner McGirr. Vote 5/0.

Chief McMaster told the board that he has been working with the County on funds from the Cares Act and he was trying to get funds for air-packs and cannisters. If he gets the funds, he will need permission to spend these funds. Commissioner Lancaster made the motion to approve Chief McMaster to spend the funds on the air-packs and cannisters, 2nd Commissioner McGirr. Commissioner Bowers said that since we are an Independent Fire District, we have the ability to raise our own funds so he is not in favor of taking this money. He does not want to be holding our hands out for funds. Vote 4/1 with Commissioner Bowers voting nay.

Motion to accept the Chiefs report Commissioner Bowers, 2nd Commissioner McGirr, Vote 5/0.

Secretary/Treasurer's Report- Commissioner Bowers reviewed the monthly reports with the Commissioners. He went over the combined and he said that we will increase our revenue from our reserve funds to cover the purchase. Motion to approve the Treasurers report Commissioner McGirr, 2nd Commissioner Terrell. Commissioner Terrell said that we have worked hard to purchase a new vehicle and we need to spend our money wisely. Vote 5/0.

Commissioner Comments:

Merry Christmas

Commissioner Terrell thanked all the people who said prayers for him and that he is on his way back.

Set Agenda for next meeting January 21, 2021

The Meeting was adjourned at 5:49 pm.

Craig Shaw

Chairman