

**To:** General Membership

**From:** Secretary

**Subject:** Minutes of the North Okaloosa Fire District Board of Fire Commissioners  
Monthly Meeting.

**Date:** January 21, 2021

**Members Present:** Craig Shaw, Chairman, Commissioner Group IV  
Todd McGirr, Commissioner, Group I  
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II  
Rodney Lancaster, Commissioner, Group V At Large  
Willie G. Terrell, Commissioner, Group III

**Advisors Present:** Jonathan Holloway Legal Council  
Dennis McMaster Chief  
Annette Rayburn, Administrator

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

**Prayer and Pledge of Allegiance:** The Pledge of Allegiance and Prayer were given.

**Approval of Agenda:** Commissioner McGirr motioned to approve the agenda Commissioner Bowers seconded the motion. Vote 5/0.

**Approval of Minutes of December 17, 2020:** Motion to approve the minutes as written Commissioner Lancaster, 2<sup>nd</sup> Commissioner McGirr. Vote 5/0.

**New Business:** None

**Old Business:**

a. **Contract Update** – Chairman Shaw told the board that they have spoken to Vertex again about the situation we and they are in with the Government wanting to buy our services fully. They just wanted a price for the services for a month-to-month contract. We have gotten that information to them with a slight increase. We also updated the airport director with the information of what was going on between the two companies. So, there is no contract update everything is still the same. We are going month to month at this time.

**New Business:** None

**Public Input** – None

**Advisory Reports:**

**Attorney Report-** Attorney Holloway said that the final lawsuit has been closed.

**Chief's Report** –Chief McMaster briefed the report as follows- personnel which now lists 2 management, 14 paid firefighters, 2 part-time firefighter, 3 relief firefighters, no certified volunteers and 1 support personnel, there were 227 calls for the month December 2020. Year-end total of 2509. Chief McMaster informed the board that the leak at Station 81 has been repaired telling them that it was actually the main line coming into the building from the meter. We also got the wood rot repaired at Station 84 the work was done by fire-fighters. Chief McMaster let the board know that he has promoted Captain Chestnut to the position of Deputy Chief and Sean O'Brien has been promoted to Captain. Commission McGirr asked if the Chief has heard anything on the Covid funds. Chief McMaster said that he has not. Commissioner Bowers asked how much we got for the skid unit. Chief McMaster responded \$4000.00. The unit has been picked up last week by a guy from Colorado who is bringing it back to a volunteer station there.

Motion to accept the Chiefs report Commissioner Bowers, 2<sup>nd</sup> Commissioner McGirr, Vote 5/0.

**Secretary/Treasurer's Report-** Commissioner Bowers reviewed the monthly reports with the Commissioners. He went over the 911 financials and said that he sees the adjustment has been made for the truck purchase per instructions from Dawn Paul our Auditor. We are in good shape with funds coming in. Looking at the ARFF financials everything looks in line and is caught up. Motion to approve the Treasurers report Commissioner McGirr, 2<sup>nd</sup> Commissioner Lancaster. Vote 5/0.

**Commissioner Comments:**

**Set Agenda for next meeting February 18, 2021**

The Meeting was adjourned at 5:21 pm.

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Craig Shaw  
Chairman