

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: April 15, 2021

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Todd McGirr, Commissioner, Group I
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Willie G. Terrell, Commissioner, Group III

Advisors Present: Jonathan Holloway Legal Council
Dennis McMaster Chief
Annette Rayburn, Administrator

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner McGirr motioned to approve the agenda Commissioner Bowers seconded the motion. Vote 5/0.

Approval of Minutes of March 18, 2021: Motion to approve the minutes as written Commissioner McGirr, 2nd Commissioner Bowers. Vote 5/0.

New Business:

a. Medical Insurance: Chairman Shaw told the board that he met with Allen Bell and the insurance plan that we are currently on is still the best value for the department it only had a slight increase in the premium. Commissioner Bowers made the motion to accept the recommendation and continue the current plan. 2nd Commissioner McGirr. Vote 5/0.

Old Business:

a. Contract Update – Chairman Shaw said that he has nothing at this time.

b. Cost Recovery - Commissioner Lancaster said that he got in contact with a company named USA resolution and they sent him a sample resolution. He said that the Florida rules on doing this are very vague on this subject. The pricing list they sent him had various pricing and they do the billing and take a 22% of what they get. They said that they would be more than willing to take us on as a client. Chief McMaster said that he would like to find out the criteria we would have to meet before going further. Commissioner Bowers asked what the City of Crestview does and Commissioner Lancaster replied that they do not bill for this. Commissioner Bowers said that the last time he checked into our Charter we are

not required to respond to motor vehicle accident and EMS calls. Commissioner Lancaster said what is driving him to get income is to be able to increase manning on the South end. Commissioner Bowers asked how much will it cost to man John King. Chief McMaster said it depends if we are talking full-time or part-time. Commissioner Lancaster said that this is not to fund the whole cost of the fire-fighter it is just to assist in the cost. Chief McMaster said that this is what we are working on with the surrounding districts for mutual aid agreements. Commissioner Bowers again stressed that our charter does not require us to respond to motor vehicle accidents and EMS calls, we are only required to respond to fire calls and maintain the water supply for the hydrants. Chairman Shaw said that we have merged two different subjects. Cost recovery should stand alone and not to hire more fire fighters. If in the long run it does help with manpower that would be helpful. He said that he is not opposed to see if the recovery process will work. Commissioners McGirr, Shaw said that they would be interested in getting more information from the billing company and would they be able to give us a reference for a district in Florida and what is the recovery ratio of filings vs recovery of funds. Commissioner Lancaster said that he will look into this.

Public Input – None

Advisory Reports:

Attorney Report- None

Chief's Report –Chief McMaster briefed the report as follows- personnel which now lists 2 management, 14 paid firefighters, 2 part-time firefighter, 3 relief firefighters, no certified volunteers and 1 support personnel, there were 208 calls for the month March 2021. Chief McMaster let the board know that Engine 84 is back in the shop again for A/C repair and brakes. Chief McMaster informed the board that the interlocal agreement with Almarante is complete and on Tuesday night he said he went to the Baker meeting and the Baker Chief briefed them on the agreement is expected to be signed on either Friday or Monday. Chief McMaster asked the board to look at the surplus list in front of them to get approval to Surplus out to the other departments and give them 30 days to respond. Motion to sell, donate or dispose of the items on the surplus list Commissioner Bowers, 2nd Commissioner Lancaster. Vote 5/0. Motion to accept the Chiefs report Commissioner McGirr, 2nd Commissioner Bowers. Vote 5/0.

Secretary/Treasurer's Report- Commissioner Bowers reviewed the combined report. Motion to approve the Treasurers report Commissioner McGirr, 2nd Commissioner Lancaster. Vote 5/0.

Commissioner Comments:

Set Agenda for next meeting May 20, 2021

The Meeting was adjourned at 5:55 pm.

Craig Shaw
Chairman