

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: July 15, 2021

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Todd McGirr, Commissioner, Group I
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Willie G. Terrell, Commissioner, Group III

Advisors Present: Jonathan Holloway Legal Council
Dennis McMaster Chief
Annette Rayburn, Administrator

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner McGirr motioned to approve the agenda Commissioner Bowers seconded the motion. Vote 5/0.

Approval of Minutes of June 10, 2021: Motion to approve the minutes as written Commissioner McGirr, 2nd Commissioner Lancaster. Vote 5/0.

New Business:

- a. **Meeting Change** – Commissioner Bowers asked for the meeting of October 21st be changed to October 20th the board approved the change.
- b. **Policy 10.1** – Commissioner Bowers made the motion to approve Policy 10.1 with the changes to the purchase policy adding #7 with the effective date of 10/01/2020 and the purchasing log removing PO# and changing it to Amount. Second by Commissioner McGirr. Vote 5/0.

Old Business:

- a. **Contract Update** – Chairman Shaw said that they have been in contact with the government representatives and it looks like they are getting close to a notice of award by the end of the month. They should be giving us a ramp up period of sixty days. Vertex and Lockheed has come to an agreement to work out the two working together.

Public Input – Gene Wright read the following letter into record.

The purpose of the letter is to express my sincere appreciation of, and to recognize the efforts of the North Okaloosa Fire District and in particular the two Firefighters that responded to my house the night of April 29 2021.

On April 29, 2021 shortly after 10 PM my wife's heart stopped beating and she collapsed on the bedroom floor. I heard her fall, called 911 and with expert help of the Dispatcher started CPR.

Shortly thereafter Okaloosa County EMS arrived along with the Okaloosa County Sheriff's Department and North Okaloosa Fire Department. Although, I did not directly witness the actions of Firefighter's Holley Loiocano and Brandon Alford they were part of the team that helped saved my wife life that night.

When my wife was transported to the hospital her heart was beating and she was breathing. It is my understanding that during the trip to the hospital her heart once again had to be coaxed back to life. Firefighters Loiocano and Alford were assisting EMS Medics on the ambulance at that time. Most assuredly their actions played a part in the saving my wife's life, for that I am thankful. Please inform them of my appreciation and officially recognized them for their actions.

In addition to the efforts of Firefighter Loiocano and Alford, I would like formally thank the Fire Chief Dennis McMaster.

While I sat, in the Emergency Room waiting room, worrying and waiting for news of my wife. In walks Chief McMaster. He was informed of the incident at my house, and the seriousness of the call and felt it necessary to check on me. Chief McMaster was present with me in the ER for close to 3 hours if not more. Chief McMaster was at home off duty at the time of the call and took it upon himself to come check on me. That is the action of a compassionate, man doing what is right. His presence was both comforting and humbling to me and will never forget it.

The NOFD Board of Fire Commissioners can be proud of the actions of their Chief and the two Firefighters that night in April. Once again please inform them of my appreciation and officially recognized them for their actions.

He then gave an update on wife, she is walking and talking and just a miracle.

Advisory Reports:

Attorney Report- None

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 14 paid firefighters, 1 part-time firefighter, 5 relief firefighters, no certified volunteers and no support personnel, there were 234 calls for the month June 2021. Chief McMaster reviewed the vehicle repairs and projects. He said the good news is that our new Engine is actually on the assembly line. He then updated them that 1 Fire Fighter resigned and 1 part-time Fire Fighter moved into that full-time position. He said that the surplus items round 1 netted us around \$8,600.00. We are going to do a round 2 and see what we can get, once that is done, we will dispose of what is left. Chief McMaster told the board that Captain Clarke completed his FL Fire Instructor I Class. Chief McMaster presented a quote from MES for 10 Snap-change Cylinders, carbon-wrapped pressure 4500 in the amount of \$10,700.00 for board approval of purchase. Commissioner Bowers made the motion to purchase the cylinders and Commissioner McGirr seconded the motion. Vote 5/0. Chief McMaster reviewed a quote from Alan Jay Fleet Sales for a 2021 Chevy Silverado in the amount of \$29,743.60 for board approval, Commissioner Bowers made the motion to approve and Commissioner McGirr seconded the motion. Vote 5/0. Motion to accept the Chiefs report by Commissioner McGirr, 2nd Commissioner Bowers. Vote 5/0.

Secretary/Treasurer's Report- Commissioner Bowers said that the combined numbers are looking very good and the funds are there for the purchase of the air bottles. Motion to approve the Treasurers report
Commissioner McGirr, 2nd Commissioner Lancaster. Vote 5/0.

Commissioner Comments: Chairman Shaw made the comment that since we work on the budget throughout the year setting the new budget has become a lot easier. Commissioner McGirr said that he would like to plan the date for the Christmas party on a Friday in December. He would like the other Commissioners to look to see what they have available.

Set Agenda for next meeting August 19, 2021

The Meeting was adjourned at 5:38 pm.

Craig Shaw
Chairman