

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: February 17, 2022

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Todd McGirr, Vice Chair Commissioner, Group I
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Thomas Ashworth, Group III

Advisors Present: Dennis McMaster Chief
Annette Rayburn, Administrator
Jonathan Holloway Legal Council

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner Bowers motioned to approve the agenda Commissioner McGirr seconded the motion. Vote 5/0.

Approval of Minutes of January 20, 2022

Motion to approve the minutes as written Commissioner Bowers, 2nd Commissioner McGirr. Vote 5/0.

New Business:

Old Business:

a. **Contract update:** Nothing new

Public Input: None

Advisory Reports:

Attorney Report- None

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 21 paid firefighters, 4 relief firefighters, and 1 support personnel, there were 280 calls for the month January 2022.

The last four of our new hires are at ARFF School, therefore all of the ARFF requirements are fulfilled.

The 2 new Silverado's have been received.

Station 81 had a leak from the vent boots on the roof the repair is complete.

Outside AC unit at Station had a compressor go out.

Station 82 Bay door #1 motor is inoperable. Commissioner Bowers Made a motion to go ahead and order the opener motors for the rest of the doors, 2nd Commissioner Lancaster. Vote 5/0.

Chief McMaster Presented of list of expenditures to the Board: Replacement of Station 82 A/C \$8,545.00, the next was the Florida Cancer Decontamination Unit \$12,206.00 we will receive some grant money back via a state grant on this, next is the outfitting of the Silverado's the lights, siren, console, radios, camper shell and slide out unit \$27,082.80. Commissioner Bowers made a motion to approve the expenditures, 2nd Commissioner McGirr. Vote 5/0.

Motion to accept the Chief's report Commissioner Bowers, 2nd Commissioner Lancaster. Vote 5/0.

Secretary/Treasurer's Report- Commissioner Bowers asked everyone to take a look at the Company Snapshot page and you can see that the month of January was showing a lot of income with the funds coming in from the Special Assessments. Looking at the 911 and ARFF reports you see our revenue and expenses the only thing that looks out of place is the Capital Expenditures with the purchase of the new truck. Commissioner Bowers told the Chief that he has budgeted well. Commissioner Bowers asked if anyone had reached out to Auburn Water lately? Chief McMaster said that he had not, but he will. Motion to approve the Treasurers report Commissioner McGirr, 2nd Commissioner Lancaster. Vote 5/0.

Commissioner Comments: Commissioner Bowers asked about the impact fees and if it will be on the ballot, and about possibly looking into our rate structure. Attorney Holloway said that we would need to hire a company to do an analysis on it. Commissioner Bowers asked about the impact fee being a fee on our constituents'? The answer to that question is that it is a one-time charge to new homes and businesses. Commissioner Bowers said that he is softening his stance on that. Commissioner Bowers then brought up that the audit should be starting soon. Commissioner McGirr asked where the audit will take place. Attorney Holloway said that being public records the files should not leave the building. Chairman Shaw let everyone know that he plans on running for the board again. He also said that the costs are going up all the time and it looks like it is still heading up.

Set Agenda for next meeting March 17, 2022

The Meeting was adjourned at 5:39 pm.

Craig Shaw
Chairman