

**To:** General Membership

**From:** Secretary

**Subject:** Minutes of the North Okaloosa Fire District Board of Fire Commissioners  
Monthly Meeting.

**Date:** January 20, 2022

**Members Present:** Craig Shaw, Chairman, Commissioner Group IV  
Todd McGirr, Commissioner, Group I  
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II  
Rodney Lancaster, Commissioner, Group V At Large  
Commissioner, Group III Open Position

**Advisors Present:** Dennis McMaster Chief  
Annette Rayburn, Administrator

**Advisors Absent:** Jonathan Holloway Legal Council

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

**Prayer and Pledge of Allegiance:** The Pledge of Allegiance and Prayer were given.

**Approval of Agenda:** Commissioner McGirr motioned to approve the agenda Commissioner Lancaster seconded the motion. Vote 4/0.

**Approval of Minutes of December 10, 2021:** Motion to approve the minutes as written Commissioner Bowers, 2<sup>nd</sup> Commissioner McGirr. Vote 4/0.

**New Business:**

a. **Appoint Commissioner Group III** – Chairman Shaw quoted House Bill 979 Section 4 stating that the board has the responsibility to appoint a new Commissioner to fill the seat for the balance of the term. He again introduced Mr. Thomas Ashworth who is interested in filling the vacancy. Commissioner Bowers made the motion to approve Mr. Ashworth to fill the opening for Group III. 2<sup>nd</sup> Commissioner McGirr. Vote 4/0. Chairman Shaw congratulated Mr. Ashworth and asked him to come and take his seat at the board.

**Old Business:**

a. **Contract update:** Nothing new

**Public Input:** None

**Advisory Reports:**

**Attorney Report- None**

**Chief's Report** – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 21 paid firefighters, 4 relief firefighters, and 1 support personnel, there were 229 calls for the month December 2021, and that brought the 2021 total to 2,626.

Engine 84's repair is complete.

The Chief went over what happened with Lockheed Martin when a water main broke on Fairchild Road. The break caused a chain reaction with the water suppression systems because of the loss of pressure in the line. The problem has been corrected.

We have had our first Covid outbreak in the department.

We completed the State's Safety Compliance inspection with 100% compliance.

Motion to accept the Chief's report Commissioner McGirr, 2<sup>nd</sup> Commissioner Bowers. Vote 5/0.

**Secretary/Treasurer's Report-** Commissioner Bowers said to take at the combined financials look good and the revenue has started coming in for 911. Motion to approve the Treasurers report Commissioner McGirr, 2<sup>nd</sup> Commissioner Lancaster. Vote 5/0.

**Commissioner Comments:**

**Set Agenda for next meeting February 17, 2022**

The Meeting was adjourned at 6:09 pm.

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Craig Shaw  
Chairman