

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: June 16, 2022

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Todd McGirr, Vice Chair Commissioner, Group I
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Thomas Ashworth, Group III

Advisors Present: Dennis McMaster Chief
Annette Rayburn, Administrator

Advisors Absent: Jonathan Holloway Legal Council

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner McGirr motioned to approve the agenda Commissioner Lancaster seconded the motion. Vote 5/0.

Approval of Minutes of May 24, 2022

Motion to approve the minutes as written Commissioner Bowers, 2nd Commissioner McGirr. Vote 5/0.

New Business:

a. Audit: Dawn Paul our auditor presented the FY2021 audit to the board. She reviewed her findings and adjustments that need to be made. Commissioner Bowers made a motion to record the adjustments, 2nd Commissioner McGirr. Vote 5/0. Commissioner Bowers made a motion to assign \$ 156,752.00 to future capital outlay. 2nd Commissioner McGirr, Vote 5/0. Commissioner Bowers then made a motion to approve the audit with the adjustments as presented by Dawn Paul, 2nd Commissioner Lancaster. Vote 5/0. Dawn Paul informed the board that this is the last audit she will be doing for us and all special districts. The board thanked her for all the work she has done for us.

Old Business:

a. Contract update: Nothing new to report.

Public Input: None

Advisory Reports:

Attorney Report- Nothing to report.

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 21 paid firefighters, 3 relief firefighters, and 1 support personnel, there were 223 calls for the month May 2022.

Chief McMaster informed the board that Engine 83 may arrive as early as Jan/Feb 2023.

Station 82 leaks have been repaired.

Station 84 has a beehive in the wall and we are working on finding someone to remove it.

We have a signed agreement with Eglin AFB for mutual aid. We also discussed how the coverage down between Duke Field and Shoal River Bridge are dispatched.

Chief McMaster said that he met with the south-end stations about the new audit that the state is talking about for Special Districts Florida Statute 189.0695. Attorney Holloway stated that he believes that the pricing for the Audits will be less than the Quoted \$50,000.00 that North Bay signed up for. Chairman Shaw said that the people he spoke with we will do all the work and send it to them and they re-format it and charge 50k.

Attorney Holloway said that we should know more by the end of the year.

7 ARFF personnel completed their refresher at Whiting Field. Chief McMaster also discussed with Eglin AFB possibly doing some training at their facilities.

Chief McMaster reviewed a quote with the board for the 2 new Chevy command vehicles for the wiring and mounting of equipment. He informed them that there will be two at the price of the invoice. He said that he would like the board to approve the dollar amount of \$6,400.00 and he is still awaiting other quotes.

Commissioner Bowers made a motion to approve \$ 6,400.00 to get the wiring done. 2nd Commissioner McGirr, Vote 5/0.

Motion to accept the Chief's report Commissioner McGirr, 2nd Commissioner Bowers. Vote 5/0.

Secretary/Treasurer's Report- Commissioner Bowers please look at the colored sheet and the money down in the left-hand corner we will be using that to get through the rest of the year. Look at the profit and loss for 911. Chief McMaster said we have not transferred the funds for the rental of the building. Commissioner Bowers said you see that we show a deficit of 228K and once Dawn makes the adjustments it will look even better. We are still in good shape. You can look at the ARFF sheet and you can see it looks a lot cleaner. We still have about 4 months of expenditures. We will just keep an eye on it. Motion to approve the Treasurers report Commissioner McGirr, 2nd Commissioner Lancaster. Vote 5/0.

Commissioner Comments:

Set Agenda for next meeting July 21, 2022

The Meeting was adjourned at 6:20 pm.

Craig Shaw
Chairman