

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: July 21, 2022

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Todd McGirr, Vice Chair Commissioner, Group I
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Thomas Ashworth, Group III

Advisors Present: Dennis McMaster Chief
Annette Rayburn, Administrator

Advisors Absent: Jonathan Holloway Legal Council

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner McGirr motioned to approve the agenda Commissioner Lancaster seconded the motion. Vote 5/0.

Approval of Minutes of June 16, 2022

Motion to approve the minutes as written Commissioner Bowers, 2nd Commissioner McGirr. Vote 5/0.

New Business:

a. Banking Discussion - Derek Lott with CCB bank addressed the board and told them that when the Federal Open Market Committee raises the rates CCB will establish a rate floor of .35% and an interest rate ceiling of 2.5%. He also let the board know that they do not charge us for direct deposits, transfers, stop payment requests, e-statements, viewing account activity or Federal tax payments. Commissioner Bowers made a motion to renew our banking with CCB. 2nd Commissioner Lancaster. Vote 5/0.

Old Business:

a. Contract update: Nothing new to report.

b. Audit Discussion: Commissioner Bowers said that there were not any changes except the ones discussed in the June meeting. The report was submitted to the State. Commissioner Bowers said that he had a discussion with Dawn Paul and said that she would be interested in being a consultant with NOFD. This means she could come in and review our records before sending them to the new Auditor.

Commissioner Bowers said that he is going to have a meeting with the new auditor tomorrow and he will bring that information to the next meeting along with information from Dawn Paul.

Public Input: None

Advisory Reports:

Attorney Report- Nothing to report.

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 21 paid firefighters, 3 relief firefighters, and 1 support personnel, there were 235 calls for the month June 2022. Chief McMaster let the board know that the lighting has been completed on the new command vehicles. The beehive at station 84 has been removed.

All Captains have completed first year training requirements.

Chief McMaster said that he would like to surplus the Tahoe and the F-250 by donation when the new command vehicles are put in service. Commissioner Bowers made a motion to surplus by donation the Tahoe and F-250 to other departments. 2nd Commissioner McGirr.

Chief McMaster also requested that the board approve that the two command vehicles in service now be re-stripped to match the striping being put on the new vehicles. Commissioner Bowers made a motion to stripe the new vehicles and re-stripe the 2 existing command vehicles so they will all match, 2nd Commissioner Lancaster. Vote 5/0.

Chief McMaster brought a quote in for 12 air-packs. There is a state grant for air-packs and we will know in a couple of months if we get the grant. Commissioner Bowers made a motion to purchase the air-packs and face masks, 2nd Commissioner Lancaster. Vote 5/0.

Chief McMaster then reviewed a quote to convert some of the old air-packs to today's standards. Motion by Commissioner Bowers to purchase the conversion equipment for the air-packs, 2nd Commissioner McGirr. Vote 5/0.

Chief McMaster then reviewed a quote for a 2nd set of gear for the fire-fighters. 3 sets of gear will be filed with Forestry for a 50/50 grant. The next quote is for hoods and gloves these will be filed on a state grant where the state will re-imburse 75% of the cost. Motion by Commissioner Bowers to purchase a 2nd set of gear, hoods and gloves, 2nd Commissioner Lancaster. Vote 5/0.

Chief McMaster thanked the board for all the purchases they have made over the last year that have fulfilled his critical needs list.

Motion to accept the Chief's report Commissioner McGirr, 2nd Commissioner Lancaster. Vote 5/0.

Secretary/Treasurer's Report- Commissioner Bowers please look at the colored sheet and we can see our bank accounts. Let's look at the actual 911 and the only thing that stands out is the purchase of the new truck, we seem to be in good shape. Next, let's look at the ARFF budget and again we are in good shape. Motion to approve the Treasurers report Commissioner McGirr, 2nd Commissioner Lancaster. Vote 5/0.

Commissioner Comments: Commissioner Bowers said that he would like to find a way to get more interest earnings on our savings account

Commissioner Lancaster asked how the ISO review went. Chief McMaster said that they are waiting on some information that needs to be sent to the ISO. It is possible that we might go to a 4. But the full results will not be in until the first of the year.

Set Agenda for next meeting August 18, 2022

The Meeting was adjourned at 6:00 pm.

Craig Shaw
Chairman