

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: April 18, 2024

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Thomas Ashworth, Group III
John Edwards - Group I

Advisors Present: Dennis McMaster Chief
Annette Rayburn, Administrator
Jonathan Holloway Legal Council

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner Bowers motioned to approve the agenda. Commissioner Ashworth seconded the motion. Vote 5/0.

Approval of Minutes of March 21, 2024

Motion to approve the minutes as written Commissioner Bowers, 2nd Commissioner Ashworth. Vote 5/0.

Public input: None

New Business: Chairman Shaw brought up that topic of the Growth rate which Attorney Holloway said is 7.7%. Chairman Shaw said that is the maximum rate that we can increase the non-ad valorem rate to be able to maintain the 911 budget. Chairman Shaw said that in his opinion we need to increase to the rate to be keeping up with inflation.

Old Business:

- a. **Contract update:** Chairman Shaw said that he has nothing new to report. Chief McMaster informed the board that Lockheed Martin's GFR was in to conduct their semi-annual audit and no findings were noted. They seem to be happy with the service they are receiving.

- b.

Advisory Reports:

Attorney Report- None.

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 21

paid firefighters, 4 relief firefighters, and 2 support personnel, there were 249 calls for the month of March 2024

Chief McMaster presented the State Mutual Aid Agreement, and the Eglin AFB Mutual Aid Agreement for the Commissioners to approve. Commissioner Lancaster made a motion to approve both agreements 2nd Commissioner Edwards, Vote 5/0.

Commissioner Ashworth made a motion to approve the Chiefs Report, 2nd Commissioner Lancaster, Vote 5/0.

Secretary/Treasurer's Report- Commissioner Bowers said if you look at your chart, we are building up our reserve for 911 for the year. He asked that we look at the budget vs actual combined look at the interest we have received so far 27k. The Chief has managed the budget well and as usual we should be looking for a list from the Chief on purchases he would like to make by year end. Everything is in good shape.

Motion to approve the Treasurers report by Commissioner Lancaster, 2nd Commissioner Ashworth. Vote 5/0.

Commissioner Comments:

Commissioner Bowers said that he would expect the Auditors fee to go up this next year.

The Meeting was adjourned at 5:26pm.

Craig Shaw
Chairman