

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: August 22, 2024

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Thomas Ashworth, Group III
John Edwards - Group I

Advisors Present: Dennis McMaster Chief
Annette Rayburn, Administrator
Jonathan Holloway Legal Council

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner Edwards motioned to approve the agenda with addition of Resolution 2024-02 for Impact Fees. Commissioner Lancaster seconded the motion. Vote 5/0.

Approval of Minutes of July 18, 2024

Motion to approve the minutes as written Commissioner Lancaster, 2nd Commissioner Ashworth. Vote 5/0.

Public input: None

New Business:

- a. **Budget:** Chief McMaster presented a proposal for the Budget for FY2025. The Chief said that he would like to bring on a relief position for someone to head up the volunteer program, due to the coverage we are doing for the Dorcas Fire and there is instability in the Almarante Fire District. The Chief and the Chairman attended the Almarante meeting last month and the Northend is going to need more coverage. Commissioner Edwards said that he likes the idea of training volunteers to help in the Community. Commissioner Bowers said that he had reviewed this budget with Chief McMaster and said that he agrees with the proposed budget as presented. Commissioner Bowers made a motion to accept the Budget for FY2025. 2nd Commissioner Edwards. Vote 5/0.
- b. **Resolution 2024-02:** This resolution is for North Okaloosa Fire District adopting and imposing Impact Fees on new construction; providing for severability; and providing an effective date. The effective date to start collecting impact fees will be January 1, 2025, with the rates of \$0.30 per

square foot for Residential and \$0.40 for Commercial property. Commissioner Bowers made a motion to approve Resolution 2024-2, 2nd Commissioner Ashworth. Vote 5/0.

Old Business:

- a. **Contract update:** Attorney Holloway brought to the board an extension for Lockheed Martin until the end of the year. This extension does not change any pricing. Commissioner Bowers made a motion to approve the extension, 2nd Commissioner Ashworth. Vote 5/0.
- b. **County Contract:** Attorney Holloway told the board that they are still working on the agreement with the County to cover Dorcas Fire District.

Advisory Reports

Attorney Report- None.

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 21 paid firefighters, 4 relief firefighters, and 1 support personnel, there were 263 calls for the month of July 2024.

Chief McMaster informed the board that the leak at Station 83 has been found and fixed.

Chief McMaster brought a quote to the board for 6 AEDs', with cases to the board for their approval. Commissioner Lancaster made a motion to purchase the AEDs, 2nd Commissioner Edwards. Vote 5/0.

Motion to accept the Chiefs Report Commissioner Bowers, 2nd Commissioner Lancaster. Vote 5/0

Secretary/Treasurer's Report- Commissioner Bowers said that our reserves are looking pretty good, he sees no problem with the P&L.

Motion to approve the Treasurers report by Commissioner Lancaster, 2nd Commissioner Edwards. Vote 5/0.

Commissioner Comments:

The Meeting was adjourned at 6:11pm.

Craig Shaw
Chairman