

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: November 21, 2024

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Thomas Ashworth, Group III
John Edwards - Group I

Advisors Present: Dennis McMaster Chief
Annette Rayburn, Administrator
Jonathan Holloway Legal Council

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner Bowers motioned to approve the agenda. Commissioner Ashworth seconded the motion. Vote 5/0.

Approval of Minutes of October 17, 2024

Motion to approve the minutes as written Commissioner Bowers, 2nd Commissioner Ashworth. Vote 5/0.

Public input: None

New Business:

- a. Dawn Paul -Reviewed the FY2024 Financials with the board and the year-end adjustments she recommends be made. Commissioner Bowers made a motion to make the year-end adjustments to amend the budget. 2nd Commissioner Edwards. Vote 5/0.

Old Business:

- a. **Contract update:** None

Advisory Reports

Attorney Report- none

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 21 paid firefighters, 4 relief firefighters, and 1 support personnel, there were 272 calls for the month of October

2024.

Chief McMaster said that we have received a contract from Okaloosa County for an extension of 6 months. Commissioner Lancaster made a motion to approve the County 6-month extension, 2nd Commissioner Ashworth. Vote 5/0.

Chief McMaster said that he has an update on the new rescue and on December 9th they will be doing the final layout in Mississippi and hopefully delivery shortly after the 1st of the year.

Chief McMaster informed the board that bay door 1 on the airport side is inoperable, we are trying to get this resolved.

We completed our Inspection with Lockheed Martin with no discrepancies noted.

Chief McMaster asked the board for permission to create 3 more Lieutenant positions so that there would always be at least one on both sides of the house. Motion to create the additional 3 Lieutenant positions Commissioner Lancaster, 2nd Commissioner Ashworth. Vote 5/0.

Motion to accept the Chiefs Report Commissioner Ashworth, 2nd Commissioner Lancaster. Vote 5/0

Secretary/Treasurer's Report- Commissioner Bowers said that the pie chart shows that we have enough money to get us through. Commissioner Bowers asked Annette Rayburn to make the journal entry for rental adjustment.

Motion to approve the Treasurers report by Commissioner Ashworth, 2nd Commissioner Edwards. Vote 5/0.

Commissioner Comments:

The Meeting was adjourned at 5:42 pm.

Craig Shaw
Chairman