

To: General Membership
From: Secretary
Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.
Date: January 16, 2025

Members Present: Craig Shaw, Chairman, Commissioner Group IV
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Thomas Ashworth, Group III
John Edwards - Group I

Advisors Present: Dennis McMaster Chief
Annette Rayburn, Administrator
Jonathan Holloway Legal Council

The Meeting was called to order by Chairman Shaw at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner Ashworth motioned to approve the agenda. Commissioner Lancaster seconded the motion. Vote 5/0.

Approval of Minutes of December 12, 2024

Motion to approve the minutes as written Commissioner Ashworth, 2nd Commissioner Lancaster. Vote 5/0.

Public input: None

New Business: None

Old Business:

- a. **Contract update:** Chief McMaster said that we have received the renewal paperwork from Lockheed it is being reviewed and we received a PO from Vertex.

Advisory Reports

Attorney Report- None

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 20 paid firefighters, 4 relief firefighters, and 1 support personnel, there were 239 calls for the month of December 2024.

Chief McMaster informed the board that bay door 1 replacement has a lead time of 6-8 weeks. It should be in sometime in March.

Chief McMaster brought to the board a new work schedule proposal to the board for the fire-fighters to work a 48/96 versus the 24/48 that they work now. This will be on a trial basis for 1 year. This would become effective in the next few months. Commissioner Bowers made a motion to suspend any policy verbiage for the 24/48 work schedule and adopt the 48/96. Vote 5/0

Chief McMaster told the board that he is looking at lead time on new trucks and the cost.

Chief McMaster let the board know that he has been in touch weekly with Deep South and the rescue is getting close to delivery.

Motion to accept the Chiefs Report Commissioner Lancaster, 2nd Commissioner Edwards. Vote 5/0

Secretary/Treasurer's Report- Commissioner Bowers reviewed the financials with the board and said we are moving along nicely; everything seems to be in line. Motion to accept the Treasurers report Commissioner Lancaster, 2nd Commissioner Ashworth. Vote 5/0.

Commissioner Comments:

The Commissioners said that they really enjoyed the Christmas Party.

The Meeting was adjourned at 5:29 pm.

Craig Shaw
Chairman