

To: General Membership

From: Secretary

Subject: Minutes of the North Okaloosa Fire District Board of Fire Commissioners
Monthly Meeting.

Date: February 27, 2025

Members Present: Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II
Rodney Lancaster, Commissioner, Group V At Large
Thomas Ashworth, Group III
John Edwards - Group I

Members Absent: Craig Shaw, Chairman, Commissioner Group IV

Advisors Present: Dennis McMaster Chief
Annette Rayburn, Administrator
Jonathan Holloway Legal Council

The Meeting was called to order by Treasurer Dan Bowers at 5:00 p.m.

Prayer and Pledge of Allegiance: The Pledge of Allegiance and Prayer were given.

Approval of Agenda: Commissioner Lancaster motioned to approve the agenda. Commissioner Ashworth seconded the motion. Vote 4/0.

Approval of Minutes of January 16, 2025

Motion to approve the minutes as written Commissioner Lancaster, 2nd Commissioner Ashworth. Vote 4/0.

Public input: None

New Business: None

Old Business:

- a. **Contract update:** Attorney Holloway said we are waiting on a PO from Lockheed Martin.

Advisory Reports

Attorney Report- None

Chief's Report – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 20 paid firefighters, 4 relief firefighters, and 1 support personnel, there were 258 calls for the month of January 2025.

The new rescue will be here on Monday the 3rd of March.

Chief McMaster informed the board that Station 81 Bldg. A Had a broken pipe from the freezing weather, and has been repaired. Chief McMaster said that he would like to demolish one of the buildings at Station 81. Commissioner Bowers asked the Chief to get more information on the cost to demolish the building.

We are still waiting on the bay door 1 replacement. It should be done sometime in March.

Chief McMaster brought to the board quotes 1 is a ventilation fan and is one of the requirements for the ARFF contract. The cost is \$5,044.85. Commissioner Edwards made a motion to purchase the Fan, 2nd Commissioner Lancaster. Vote 4/0.

Chief McMaster also brought a quote for new phones and tablets from FIRSTNET in the amount of \$364.90 a month and Equipment costs of \$1,619.90. Motion to purchase the equipment Commissioner Ashworth, 2nd Commissioner Edwards. Vote 4/0.

Motion to accept the Chiefs Report Commissioner Lancaster, 2nd Commissioner Ashworth. Vote 4/0

Secretary/Treasurer's Report- Commissioner Bowers reviewed the financials with the board. Our budget numbers are still in line. Motion to accept the Treasurers report Commissioner Ashworth, 2nd Commissioner Edwards. Vote 4/0.

Commissioner Ashworth made a motion for Commissioner Edward to take the position of Vice-Chair, 2nd Commissioner Bowers. Vote 4/0.

Commissioner Comments:

Motion to adjourn Commissioner Bowers

The Meeting was adjourned at 5:24 pm.

Craig Shaw
Chairman