

**To:** General Membership

**From:** Secretary

**Subject:** Minutes of the North Okaloosa Fire District Board of Fire Commissioners  
Monthly Meeting.

**Date:** January 15, 2026

**Members Present:** Craig Shaw, Chairman, Commissioner Group IV  
Dan Bowers, Jr., Secretary/Treasurer Commissioner, Group II  
Rodney Lancaster, Commissioner, Group V At Large  
Thomas Ashworth, Group III  
John Edwards - Group I

**Advisors Present:** Dennis McMaster Chief  
Annette Rayburn, Administrator  
Jonathan Holloway Legal Council

**Prayer and Pledge of Allegiance:** The Pledge of Allegiance and Prayer were given.

**Approval of Agenda:** Commissioner Ashworth motioned to approve the agenda. Commissioner Edwards seconded the motion. Vote 5/0.

**Approval of Minutes December 18, 2025**

Motion to approve the minutes as written, Commissioner Ashworth, 2<sup>nd</sup> Commissioner Edwards. Vote 5/0.

**Public input:** None

**New Business:** None

**Old Business:**

- a. We are still waiting on the PO from Lockheed and Vertex.

**Advisory Reports**

**Attorney Report-** None

**Chief's Report** – Chief McMaster briefed the report as follows- personnel which now lists 2 management, 21 paid firefighters, 5 relief firefighters, 1 certified volunteer and 1 non-certified Volunteer, there were 340 calls for the month of December 2025. Chief McMaster said that the Mutual Aid numbers are not showing on the new NEERS program. Hopefully this will be up and running in the next few months. Chief McMaster said that he is waiting for a quote for Station 81 fencing.

Chairman Shaw asked about Dorcas's coverage now that they have a Chief. Chief McMaster said that the Chief is only on duty Monday through Friday usually 8 hours a day. Commissioner Lancaster made a motion to accept the Chiefs Report, 2nd Commissioner Ashworth. Vote 5/0.

**Secretary/Treasurer's Report-** Commissioner Bowers said that we our cash positions are in good shape. Commissioner Bowers asked the board if we should move some of the funds in the checking accounts and into the Money Market. Chairman Shaw said that he agrees. Commissioner Bowers asked Admin Annette Rayburn to go ahead and move funds leaving only 500k in the checking. Commissioner Bowers made a motion to move the funds more than 500k to the money market. 2<sup>nd</sup> Commissioner Lancaster. Vote 5/0.  
Motion to accept the Treasurers report Commissioner Ashworth 2<sup>nd</sup> Commissioner Edwards. Vote 5/0.

**Commissioner Comments:** Chairman Shaw said that the Christmas Party he believed was the best one yet, due to attendance and overall atmosphere. He said that he wished we could do this more than once a year. Commissioner Bowers said that we did discuss having fish fry. They are going to try and get something arranged for the future.

The Meeting was adjourned at 5:24 pm.

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Craig Shaw  
Chairman